



The Riverside County Classic Car Show

**December 7, 2013
9 am – 3 pm
Riverside County Fair & National Date Festival
Fairgrounds
46350 Arabia Street
Indio, CA 92201**

Just fill out the enclosed vendor application and upon approval you'll be invited to share in this exciting day of great music, crowds, good food, and an exciting classic car show!

Information | Rules | Application Packet

**Mailing Address: Riverside County Fair & National Date Festival Fairgrounds
Attention: Pamela Serafini
82-503 Hwy 111
Indio, CA 92201**

Information: (760) 863-8247 or (760) 774-3686

RIVERSIDE COUNTY CLASSIC CAR SHOW STAFF RESERVES THE RIGHT TO LIMIT PARTICIPATION IN ANY CLASSIFICATION, TYPE OF MERCHANDISE, OR SERVICE TO PROVIDE THE PRODUCT/SERVICE MIX DESIRED FOR THE ENTIRE CARSHOW.



Application for Space Riverside County Classic Car Show

Application Process

- To participate in the Riverside County Classic Car Show, an application must be received by the application deadline (November 7, 2013) to allow time for the committee to review the application. Applications are reviewed by the committee on a regular basis.
- Vendors must list product(s) to be sold, promoted, displayed or given away. The Car Show Management reserves the right to select the items a company is allowed to sell based on the product, duplication of product and/or objectionable items. If you are not selling, but generating leads for future business, please indicate product or service.
- Applicants will be notified if their application is approved or not approved. Payment is due upon verification of acceptance. If payment is not received by due date (November 18, 2013), vendors shall lose their current space assignment.
- Vendors may pay cash, money order, or checks payable to The Riverside County Economic Development Agency. Please do not send payment with the application.

Refund Policy

The Riverside County Classic Car Show Staff recognizes the fact that situations may arise which prevents participation. Vendors must inform staff no later than 12:00 p.m. Friday, December 6, 2013 if unable to attend to be eligible for a refund.

Non Profits The nonprofit groups wishing to participate shall submit their not-for-profit status (501.C Status) to be eligible as a non profit group. The non profit groups that have been pre-approved for the Riverside County Classic Car Show and assigned a booth space may distribute flyers, pamphlets, brochures or other information at the Car Show. There shall be no posting of information on trees, buildings, or vehicles.

Fundraising by and for Nonprofit Organizations: Organizations wishing to raise funds during the Riverside County Classic Car Show shall submit their not-for-profit status (501.C status) to be eligible as a nonprofit group.

Permits and Documentation

Participants must comply with all City, County and State requirements. It is the responsibility of the vendors to be aware of all permit requirements and pay any fees associated with the issuance of these permits. Upon approval of your vendor application, the Riverside County Classic Car Show Staff will obtain a group Health Department permit. Health Department permits are required at no additional charge. The Health Department will follow up with approved food vendors.

Booth Presentation

The Riverside County Classic Car Show will represent the best in area vendors, both in the quality of product and in the attractiveness of presentation. Vendors will be required to adhere to strict standards of booth presentation.

- All vendors must provide their own tables, table covers, and signage. Vendors must present an attractive display including the use of table drapes, using the same color and material. Drapes must be hemmed and long enough to cover any items stored underneath. Material that is soiled or torn is not accepted.
- No handwritten signs are permitted. All signage must be of a professional quality.
- The Riverside County Classic Car Show Staff reserves the right to disallow future participation of vendors who fail to meet expected standards of presentation.

Space Allocation

Spaces are assigned on a first come, first served basis. The Riverside County Classic Car Show Staff reserves the right to limit the number of similar vendors to ensure a variety. The committee shall review all space assignment on a regular basis. The committee reserves the right to relocate vendors and/or reassign spaces at their discretion. Standard space size is 10X10 and space numbers will be marked on the ground. Vendors must stay within their assigned spaces. The committee reserves the right to implement a uniform pipe and drape policy. Pipe and drape for Commercial Vendors and Non-Profit Organizations will be supplied and set up as part of the space fee.

Riverside County Classic Car Show Set-up

- Set up can begin on Friday, December 6, 2013 from 9:00 a.m. to 3:00 p.m. Vendor vehicles **ARE NOT ALLOWED** inside vendor building (**no exceptions**).
- Set up may also take place on Saturday, December 7, 2013 from 7:00 a.m. to 9:00 a.m. All vendors' vehicles must be off vendor loading area no later than 9:00 a.m. on Saturday, December 7, 2013.
- At no time are vendors to block the vehicle path preventing the flow of traffic in the parking lot. Vendors will always give the right of way to vehicles trying to vacate the car show area.
- After unloading and before setting up, the vehicles must be removed from the vendor loading area and moved to a designated vendor parking area.
- Vendors must have their booth set up and ready no later than 9:00 a.m. Saturday, December 7, 2013.
- Business entrances cannot be blocked at anytime.

Riverside County Classic Car Show Dismantling

Activities conclude at 3:00 p.m.

- Vendors may not begin dismantling their booths prior to 3:00 p.m.
- Booths shall be dismantled and merchandise shall be packed prior to bringing vehicles into the vendor area.
- During dismantling, vehicles are allowed in the vendor area when deemed safe to enter.

Fire Lanes

Fire lanes must be maintained during set up, operation and dismantling. Vehicles must be able to proceed down the center of the market at all times. Only "people" events shall be permitted in the fire lanes. Participants shall be aware of code requirements and comply; offenders shall be cited.

General Rules

1. All applications must contain the name, addresses, phone numbers, seller permit number and signature of permit holder. The application shall also acknowledge the organization's liability of damages.
2. The County of Riverside is not responsible for theft or damages to property belonging to persons participating in Riverside County Classic Car Show; nor does the County assume any responsibility for items left unattended during Riverside County Classic Car Show activities.
3. No person participating in the Riverside County Classic Car Show shall state, imply or otherwise suggest that the County of Riverside sponsors or supports the views of his/her organization.
4. Participants in the Riverside County Classic Car Show shall be appropriately dressed and conduct themselves with proper decorum.
5. Participants may not sell merchandise of adult nature, alcohol or drug paraphernalia. Neither may any merchandise be sold that may imply, suggest or support this type of activity.
6. Participants may not sell any weapons of any type (i.e. toy guns, swords, including collectible weapons, etc.) No poppers, silly string or fire crackers of any type are allowed.
7. No person shall deface or otherwise abuse the Riverside County Classic Car Show, plants or other facilities.
8. All participants shall reimburse the County of Riverside for any costs incurred relating directly to their activity. This includes damage to landscaping, light fixtures, electrical outlets, picnic shelters, etc.
9. All participants shall keep their area clean during the activity, and leave the space and surrounding area clean afterward. Vendors are required to take all waste caused by or relating to their activity with them. If additional garbage collection, lot sweeping or other clean up is required, vendor fees will be increased to cover cost.

10. Animals of any kind are not permitted in the Riverside County Classic Car Show area.
11. Excessive noise from sound systems, musical performances and other audio equipment is prohibited. Sound-producing or sound amplification devices may not be used by Vendor without the prior written approval of Management.
12. Vendors shall not interfere, verbally or physically, with the activities of other market participants. All questions and/or complaints should be directed to the staff. The Riverside County Classic Car Show staff shall respond appropriately.
13. Booth display requirements within the vendor must include: all tables be covered by table drapes; NO selling out of storage boxes; all storage boxes are to be covered by the table drapes; signs must be of professional quality and NO flashing, blinking, laser or strobe lights may be used or sold.
14. All participants shall comply with all of the above rules. Noncompliance, including offensive conduct, may result in immediate revocation of Riverside County Classic Car Show privileges and forfeiture of fees.
15. The County of Riverside reserves the rights to modify the Riverside County Classic Car Show rules without notice.

**APPLICATION FOR SPACE
RIVERSIDE COUNTY CLASSIC CAR SHOW
(Please Print)**

All questions must be answered completely before consideration for space can be given. Please complete and return. **Picture of booth set-up is appreciated and will assist in early placement. Do NOT send money at this time.** You must be accepted first. You will be contacted by staff. Remember placement is based on product and attractiveness of booth setup.

1. Business/Organization Name: _____

2. Owner/Contact Name: _____

3. Address: _____ City _____ Zip _____

4. Phone: _____ Cell _____ Fax _____

5. Number of Employees: _____

6. Space Requirements: Length _____ Width _____

7. Electricity Requirements **Please list your electrical needs.**
If your electrical needs are in excess of 110 volts 15 amps, please indicate:

Voltage: _____ Amps: _____

8. Vendor Category – Check One

Commercial Vendors
\$125.00 (per 10x10 space includes insurance, pipe and drape)
Please supply a list of items sold and a picture of your stand.

Non-Profit Organizations
\$75.00 (per 10x10 space includes insurance, pipe and drape)
Proof of non-profit status must be included with this application (i.e. 501 (c) (3) status).

9. List all items for sale or distribution (items not listed cannot be sold)

10. The undersigned acknowledges receipt of the Riverside County Classic Car Show rules and regulations outlined by the County of Riverside, and agrees that he/she will comply with said rules. Non compliance will result in removal of the activity from the event area. The undersigned further certifies that he/she is responsible for the activity, and is authorized to a.) execute on behalf of the group; and b.) accept legal process on behalf of the group. The undersigned also agrees to indemnify and hold harmless the County of Riverside, from all damages, liabilities, cost and expenditures, including attorney fees and cost of defense, which may occur during the show.

Date: _____ Signature: _____

Print Name: _____

Return To: Riverside County Classic Car Show
Attention: Pamela Serafini
82-503 Hwy 111
Indio, CA 92201