



**FAIR DATES: FEBRUARY 14-23, 2020**

Phone: 760.863.8247 Toll Free: 800.811.8247 Fax: 760.863.8973 www.datefest.org

## **COMMERCIAL VENDOR SPACE APPLICATION**

**\$25 Non Refundable Application Fee per application**

**Application Deadline: Wednesday, July 31<sup>st</sup>, 2019**

### **APPLICATION INSTRUCTIONS**

Please review the application instructions below carefully before completing application. This application is neither an offer nor a guarantee of space. All questions on this an application must be answered completely. Be sure the information you give is accurate, as it will be the sole representation of your business for the selection process. Incomplete applications will not be considered or returned.

#### **APPLICATION FEES**

**Make checks payable to: Riverside County Fair**

\$25 application fee must be paid in the form of check, cashier's check or money order. If you are applying for more than one space location; you must submit separate applications as well as the \$25 fee per space application. **NO CASH PAYMENTS WILL BE ACCEPTED.**

#### **PHOTO REQUIREMENTS**

Please attach a current photo of your proposed commercial booth in operational form. Photos will not be returned.

#### **PROPOSED SALE ITEMS**

The proposed sale items including prices you are requesting to sell/display/promote/give away must be specific, do not indicate "etc. or accessories". If a contract is issued, it will be assigned on the basis of this list only, so please be thorough. The Riverside County Fair reserves the right to select the items a vendor is allowed to sell. Only approved items will be listed on your contract.

#### **LOCATIONS**

If a contract is issued, the location of your commercial space will be determined by management. Locations are subject to change from year to year.

#### **OTHER REQUIREMENTS**

Incomplete applications will not be considered or returned to the applicant.

- ✓ Please be sure to provide a valid email address that you would like all of your correspondence sent. All contract agreements, documents and correspondence will be sent via email.
- ✓ Make sure you sign the application where indicated
- ✓ **A copy of your California Seller's Permit is required with your application**

#### **SUBMIT YOUR APPLICATION**

**We only accept commercial applications by mail. Do not fax your application.**

**Riverside County Fair & National Date Festival Fairgrounds**

ATTN: Commercial & Concessions Office, 82-503 Hwy 111, Indio, CA 92201



<b>OFFICE USE ONLY</b>	
F.20.	_____
GR	_____
Guarantee \$	_____ @ _____%

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PLEASE TYPE OR PRINT CLEARLY IN INK.

**Please Check One**       New Applicant       Returning Vendor

How long have you been in business? \_\_\_\_\_

**Business Type**     Sole Proprietorship     Partnership     Corporation

**Email Address Required** \_\_\_\_\_

Contract Signing Authority	Onsite Contact Name
Business Name	dba
Mailing Address	City
	State
	Zip
Business Phone	Alternate Phone
Cell Phone	Website

Have you ever participated at this Fair?       YES       NO

Using a microphone or sound equipment for demos?       YES       NO

Handing out edible samples?       YES       NO  
*Safe Food Handling Fee is required and may be purchased through Concessions Office*

Taking leads for future business?       YES       NO

## SPACE LOCATIONS

**Please attach a current photo of your proposed stand in operational form. Photos will not be returned.**

Please select your space location preference. If you are open to locations leave it blank.

- Indoor Commercial Building     
  Indoor Gem & Mineral Building     
  Grounds  
 Outdoor Royal Marketplace     
  Outdoor Aladdin's Bazaar

Please select the size of your booth   
 10x10   
 10x20   
 10x30   
 10x40   
 Other

Commercial Building <small>10x10x8 with 3 walls &amp; light</small>			Royal Marketplace <small>10x10x8 with 3 walls &amp; light</small>		
10x10 Inline \$800	10x10 Corner \$950	10x10 Wall \$850	10x10 Corner \$900	10x10 Front Line \$1,000 - \$1,200	20x20 \$3,600
Aladdin's Bazaar <small>10x10x8 with 3 walls &amp; light</small>		Gem & Mineral	Grounds <small>Size and Locations Vary</small>		
10x10 Corner \$900 - \$1,200	10x10 Front Line \$1,000 - \$1,200	10x10 Inline \$700	10x10 Prices start at \$900		

## UTILITY REQUIREMENTS

Electrical use shall be limited to 110 volts with 15 amp electrical outlet per contracted vendor and included in the space rental fee. Vendors are responsible for providing any extension cords and surge protectors for their booth space. Fair Management reserves the right to meter electricity. Electricians will be monitoring usage for each vendor. Excess electricity usage is subject to a surcharge unless pre-approved by management and will be billed on an individual basis.

Electrical Requirements <i>in excess of 110 volts 15 amps</i>		Additional Utilities Required	
Volts	Amps	Water Hook-up	Sewer Hook-up

## PROPOSED SALE ITEMS

Will you be selling products?     YES     NO

The proposed sale items including prices you are requesting to sell/display/promote/give away must be specific, do not indicate "etc. or accessories". If a contract is issued, it will be assigned on the basis of this list only, so please be thorough. The Riverside County Fair reserves the right to select the items a vendor is allowed to sell. Only approved items will be listed on your contract. The current sales tax rate for California is 8.75% If you are generating business leads – list the product or services. *If you sell more than 5 items, please attach your list on a separate sheet of paper.*

## STATE BOARD OF EQUALIZATION

All vendors are responsible for payments for all applicable sales taxes and MUST obtain a California State resale tax permit number. Out of state vendors must obtain this permit prior to the Fair. This permit number must be on file in the Commercial/Concessions Office prior to start of Fair.

Applications are available online at [www.BOE.CA.GOV](http://www.BOE.CA.GOV) or you may call 760.770.4828

The State Board of Equalization will not issue permits on site.

For new applicants - if you do not have one; you may wait to be accepted to obtain one.

California Sellers Permit # \_\_\_\_\_

✓ **Attach Copy to Application**

